Operating Jurisdiction Agreement Animal Control Authority

This Agreement is entered into to be effective the 1st day of January, 2007 between the City of Kennewick, the City of Pasco and the City of Richland, all municipal corporations of the State of Washington and collectively referred to as the Animal Control Authority, hereafter "ACA" and the City of Pasco, a municipal corporation of the State of Washington, referred to as "Pasco".

WHEREAS, pursuant to the Interlocal Cooperative Agreement for Animal Control as amended, one of the member cities is required to serve as the Operating Jurisdiction; and

WHEREAS, Pasco agrees to serve as the Operating Jurisdiction under the terms and conditions set forth herein,

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

- 1. <u>Appointment</u>. Pasco shall serve as the Operating Jurisdiction for the ACA pursuant to Section II, Administration, of the Interlocal Cooperative Agreement for Animal Control.
- 2. <u>Scope of Services</u>. Pasco shall perform the following services as operating jurisdiction:
 - a. Maintain a separate fund for the receipt of funds from the ACA cities and for the payment of expenses for the ACA.
 - b. Provide administrative oversight to the ACA's contractor for animal control and sheltering services.
 - c. Maintain records on ACA owned equipment and inventory, including vehicle maintenance and replacement accounting.
 - d. Schedule meetings of the ACA, as needed, including agenda and minute preparation.
 - e. Provide legal counsel services to the ACA through its appointed City Attorney.
- 3. <u>Compensation</u>. Compensation for performing the services of the Operating Jurisdiction, excluding legal services (2 e.), shall be paid to Pasco on an annual basis as outlined in Exhibit "A" for the 2007 budget year, pro-rated to reflect a start date of 4/1/07. Compensation for each subsequent year shall be determined by the parties prior to November 1st of each year, but in no event shall the total of Operating Jurisdiction compensation exceed four (4) percent of the animal control and sheltering services contract cost for the respective operating year.

Each of the ACA cities shall be responsible for payment of an equal share of the compensation for the Operating Jurisdiction. As the Operating Jurisdiction, Pasco shall bill each of the other ACA cities monthly, in conjunction with the billing for the monthly animal control contractor payments, 1/36 of the annual compensation as listed in Exhibit "A".

4. <u>Legal Expenses</u>. Legal services expense shall be shared equally between ACA member cities. Legal services, except for counsel regarding day-to-day administrative and operational issues, must be pre-approved by the ACA. Pasco shall provide the ACA cities with quarterly reports and invoices for such expenses.

5. Term. This Agreement shall be effective for a term commencing on January 1, 2007 and expiring on December 31, 2012. Provided however, this agreement shall be automatically renewed annually thereafter unless any of the Cities gives notice of its intent to terminate its participation in the Interlocal Agreement or if either party provides notice of its intent to terminate this agreement. Such notice shall be written and provided at least twelve months prior to the designated date of withdrawal or termination.

ANIMAL	CONTROL	AUTHORITY
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CITY OF KENNEWICK

Robert R. Hammond, City Manager

Attest:

Valerie J. Loffler, City Clerk

Approved as to form:

John S. Ziobro, City Attorney

CITY OF PASCO

Joyce Olson, Mayor

Attest

Debra L. Clark, City Clerk

Approved as to Form:

Leland B. Kerr, Attorney

CITY OF RICHLAND

John C. Darrington, City Manager

Attest:

Cynthia Johnson, City Clerk

Approved as to Form:

Thomas O. Lampson, City Attorney

CITY OF PASCO

Gary Crutchfield, City Manager

Exhibit "A" Operating Jurisdiction Compensation (2007)

	Compensation <u>Hrs/Yr (Rate)</u>		Cost
Administrative Oversight	96	(70)	\$6,720
Contract Administration, Record Keeping	208	(35)	\$7,280
Accounting/Billing			<u>\$2,000</u>
Total Annual Compensation			\$16,000